**Main Street Morrilton Building Improvement Grant Description**

Main Street Morrilton is offering a one-to-one matching grant of up to $500 to property or business owners for improvements to building facades or interiors. Matching funds for approved applications are for one-half of the total project cost. Grants are open for application and must be submitted for consideration by August 31st.  Completed applications can be turned in at the Morrilton Chamber of Commerce Office or mailed to PO Box 89 Morrilton, AR 72110. For more details contact Morgan Zimmerman at (479) 264-4332 or mainstreetmorrilton@gmail.com.

**Eligible Activities**

Eligible Items included but not limited to the following:

1. Repair to building exterior facades
   1. Preference is given to front facades, but rear or side facades will be considered – particularly those that are visible to the public
2. Masonry repair
3. Cleaning of building exterior
4. Exterior painting
5. Repairing or replacing cornices, entrances, doors, windows, decorative detail, awnings
6. Sign removal, repair or replacement
7. Other repairs that may improve the aesthetic quality of the building
8. Interior improvements such as lighting, flooring, and wall coverings.

**Ineligible Activities**

Ineligible activities include, but not limited to the following:

1. Roofing
2. Inappropriate cleaning methods, repairs, replacements, or alterations
3. Purchase of property

**Funds must be expended and project work completed by May 31st, 2020.**

ALL building improvement grant projects MUST be approved by Mark Miller, Main Street Arkansas Small Business Consultant & Mason Toms, Main Street Arkansas Exterior Design Consultant or Susan Shaddox, Main Street Arkansas Interior Design Consultant.

Building improvement grant recipients MUST agree to provide ALL REQUIRED documentation in order to receive grant monies:

1. An invoice/receipt for all work completed and all materials used. These cannot be estimates.
2. Copies of cleared checks/credit card statements showing proof invoice was paid or register receipts if materials were purchased without an invoice (such as at Lowe’s).
3. Before and after pictures of the project proving the work was needed and completed.

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| **Main Street Morrilton Building Improvement Grant Application** | | | | | | | |
| Applicant Name: | | | | | | | |
| Street Address: | | | | | | | |
| Mailing Address (if different than Street Address): | | | | | | | |
| City: | | | Zip Code: | | | | |
| Contact Person: | | | Title: | | | | |
| Daytime Telephone | | | Email: | | | | |
| Mobile Telephone (optional): | | | | | | | |
| Applicant is: | \_\_\_ Building Owner & Business Owner | | \_\_\_ Business Owner | | \_\_\_Building Owner | | |
| **If applicant is not the building owner, please provide the following:** | | | | | | | |
| Building Owner Name: | | | | | | | |
| Mailing Address: | | | | | | | |
| City | | State: | | Zip Code: | | | |
| **Important: If applicant is not the building owner, please include a letter from the building owner providing endorsement and permission for the proposed façade renovations.** | | | | | | | |
| Has the applicant received or applied for Building Improvement grant funding in the past? | | | | | \_\_\_Yes | | \_\_\_No |
| If yes, was any money awarded? | | | | | \_\_\_Yes | | \_\_\_No |
| How long has the current business been at this location? | | | | | | | |
| How long has the present building owner owned the property? | | | | | | | |
| Is the second floor of the building currently occupied? | | | | | \_\_\_Yes | | \_\_\_No |
| Has any improvement costing more than $2,500 been made to the building in the past 3 years? | | | | | \_\_\_Yes | | \_\_\_No |
| If yes, please give a brief description and approximate cost of those improvements: | | | | | | | |
| *Brief Description* | | | *Amount Spent* | | | | |
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| Description of Proposed Project Work: (if additional space is needed, please attach as an additional page) | | | | | | | |
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| Estimated Total Cost of Project: $  *(Please attach a quote from contractor, architect, or material cost estimate from supplier)* | | | | | | | |
| Portion of project that applicant proposes to pay $ | | | | | | | |
| Estimated date that project will begin if grant is awarded: | | | | | | | |
| Estimated completion date for project: | | | | | | | |
| **Application Check List** | | | | | **Check Box Below if Included:** | | |
| Written Cost Estimates/Quote from Contractor, Architect, or Material Cost Estimate from Supplier | | | | |  | | |
| Photograph of Building | | | | |  | | |
| Evidence of Site Control (deed or lease with property owner’s authorization) | | | | |  | | |
| Letter from the building owner providing endorsement and permission for the proposed façade renovations, if applicable. | | | | |  | | |
| All required city permits, if applicable. | | | | |  | | |
| I have read and understand the attached guidelines. I understand this is a grant program and that in order for my request for funding to be approved, I must agree to work with and follow the written recommendations of the Main Street Morrilton Board of Directors and Executive Director of Main Street Morrilton. I also understand that money is granted on a reimbursement basis, following completion of work and that design changes not approved by Main Street Morrilton will not be funded.  I certify that if I am a tenant of the aforementioned property that I have obtained written authorization from the property owner to complete the project.  I certify to Main Street Morrilton that all of the information contained in this application is true and correct to the best of my knowledge. | | | | | | | |
| Applicant: | | | | | | Date: | |